

Jonathan Alder Meeting/Committee Report Form

() I am requesting _____ CEU's for my committee work on the following dates and times.

Date	Time	Committee

() I am requesting a stipend* at the hourly rate of \$25.00 for my approved meeting/committee work on the following dates and times. Time will be paid out in 1/4 hour increments.

Date	Start Time - End Time	Meeting/Committee

Employee Name

Employee Signature

Authorized Signature

This form must be completed in its entirety, signed by the committee member, and a hard copy submitted to Central Office by the last day of the month in which the meeting/committee work took place in order to be paid.

*Stipends subject to approval by the parameters of the JAEA Negotiated contract or the Superintendent and Treasurer of JA Local Schools

Internal use only:

Received on _____ Approved _____

Account Code _____